

HIGH DESERT MUSEUM

Rimrock Café Associate

The Rimrock Café Associate is responsible for greeting customers in the café, cooking food based on orders, cashiering, helping bus tables, some dishwashing, receiving and checking in product, and cleaning as needed in accordance with all Health & Safety Standards. This position reports to the Café Manager.

Specific Job Responsibilities:

- Perform daily cashiering insuring security of cash throughout each business day.
- Prepare and cook food based on menu selection and daily specials.
- Receive and check in product as necessary.
- Comply with all Museum policies, procedures and safety regulations including strict adherence to all Health & Safety Standards.
- Take visitors' food orders using the highest quality customer service including cross promotion of Museum events and programs.
- Relay visitor comments, suggestions and requests to appropriate staff. Answer general Museum questions as able, relaying others to appropriate staff or volunteers.
- Assist with bussing the tables, dishwashing and keeping the café clean and stocked.
- Perform other tasks as assigned by the Café Manager.
- Self directed on Café Manager's days off.

Qualifications:

- Previous experience working cash register.
- Previous line cooking experience.
- Strong verbal communication skills.
- Ability to project a welcoming, cheerful attitude.
- Food Handler's license.
- OLCC license.
- Excellent customer service skills.
- Ability to work well with a diverse group of staff and volunteers.
- Ability to work flexible hours and days, including weekends.
- Ability to stand for long periods of time and lift up to 40 pounds.